

EASTERWOOD FIELD EMERGENCY CONTINGENCY PLAN

Easterwood Field has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to CLL-OPS@Astin.US. Easterwood Field is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, Easterwood Field will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Easterwood Field has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at 979-775-9900 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following:

- 1) Total commercial aircraft parking (scheduled and divert) is limited to two gate positions and up to 4 additional hardstand positions depending on size of aircraft.
- 2) There are a total of 3 sets of regional jet stairs (1 from each current tenant airline and one owned by the airport) available for use in hardstand positions.
- 3) The airport owns one set of mobile airstairs for use on larger aircraft (up to B757). The stairs can only be operated by trained/qualified airport personnel and may not be available during certain hours of the day/night.
- 4) There is no "pushback" capability at Easterwood Field.
- 5) Airport/FBO staffing is limited. Airport is attended 1200-0400Z±.
- 6) Airport is CLOSED to unscheduled air carrier operations with more than 30 passenger seats except 24 hours PPR.
- 7) Airport maintains a maximum of 45,000 gallons of Jet-A fuel, but cannot guarantee any minimum amount of fuel on hand.
- 8) The airport has 100 passenger seats, minimal restrooms, and minimal food and beverage offerings in the holding area.

We have noted these constraints in Easterwood Field's Airport/Facility Directory record. During diversion events, Easterwood Field notifies tenant air carriers and Air Traffic Control directly regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.

Airport Information

Name of Airport: Easterwood Field

Name and title of person preparing the plan: Josh Abramson-Airport Director

Preparer contact number: 979-775-9901

Preparer contact e-mail: jabramson@astin.us

Date of submission of plan: May 12, 2017

Airport Category: Large Hub Medium Hub Small Hub Non Hub

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Duty Manager at 979-775-9920 or CLL-OPS@Astin.US for assistance.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

Easterwood Field has limited equipment and personnel needed to safely deplane passengers from air carrier aircraft. We will utilize this equipment to deplane passengers as soon as practicable after receiving requests from such airlines at the contact number listed above. We will also provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to the Terminal holding area as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

The gates at Easterwood Field are under common use gate agreements to air carriers and are controlled by the airport. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate, to the maximum extent practicable. The airport is unable to accommodate aircraft larger than the Boeing 737 series at our gates. Larger aircraft will need to deplane passengers from hardstand parking positions on the commercial terminal ramp.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

Easterwood Field does not have international passenger processing facilities. We have coordinated with United States Customs and Border Protection located in Houston, Texas to provide passenger processing if a diverted international flight arrives. We will coordinate with local Transportation Security Administration officials and local law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with Houston CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

Public Access to the Emergency Contingency Plan

Easterwood Field will provide public access to its emergency contingency plan through one or more of the following means:

- Posting on the airport website (info.flyeasterwood.com)
- Providing notice of the availability of the plan on the airport's social media accounts.
- Posting signs in various locations in the terminals.
- Advertising the availability of the plan in local newspapers of record.